

In-house Education & Training

TPM³ Education supported by Workshop Manuals	
Public and In-house Workshops	
Two-day Getting Lean & TPM to Work workshop *	For decision makers and key employees who will be responsible for initiating, leading and supporting TPM ³
Three-day Advanced TPM ³ workshop *	For decision makers and key employees who will be responsible for initiating, leading and supporting TPM ³
Five-day TPM ³ Leadership / Instructor's Course live-in course *	For decision makers and key employees who will be responsible for initiating, leading and supporting TPM ³

* Key elements of the TPM³ Instructor's Program to accredit internal resources.

In-house Workshops	
TPM ³ Awareness one-day workshop	For all employees as they become involved in TPM ³ who have not attended an 'Introduction to TPM ³ ' workshop
TPM ³ Overview half-day workshop	For employees with literacy problems as they become involved in Area Based Team TPM ³ activities (WAM / OEM)
Maintenance Excellence Management Awareness one-day workshop	For all Leadership Team members and all Maintenance employees
Support Department Excellence Management Awareness one-day workshop	For all Leadership Team members and all Support Department employees
Value Stream Management Awareness one-day workshop	For all Leadership Team members and all employees involved in Value Stream Management
People & Leadership Development Awareness one-day workshop	For all Leadership Team members and potential People & Leadership Development Team members

TPM³ Planning Workshops supported by Workshop Notes	
TPM ³ Introduction Strategy half-day planning workshop	For Leadership Team members and key employees
TPM ³ Pre-cycle Strategy half-day planning workshops	For Leadership Team members and key employees at week 9 or 10 of each quarterly cycle of TPM ³ activity
TPM ³ Quarterly Review half-day planning workshops	For MELT, SDLT and PLDLT teams on a quarterly basis
ABT & WAM Preparation half-day planning workshop	For all Leadership Team members especially TPM ³ Co-ordinator and TPM ³ Champion(s)
OEM Stage 1, Step 1 Preparation half-day planning workshop	For TPM ³ Co-ordinator and TPM ³ Champion(s)
OEM Stage 1, Step 3 Preparation half-day planning workshop	For TPM ³ Co-ordinator, TPM ³ Champion(s), TPM ³ Co-Champion (and key Maintenance staff)
OEM Stage 2, Step 4 Preparation half-day planning workshop	For OEM-4 Preparation Team

In-house Education & Training (cont)

TPM³ Training supported by Team Member Manuals	
2. Focused Equipment & Process Improvement	
Macro Focused Equipment & Process Improvement Team half-day kick-off workshop	For all Macro FE&PI team members as they kick-off their 12-week cycle
Micro Focused Equipment & Process Improvement Team half-day kick-off workshop	For all Micro FE&PI team members as they kick-off their team
3. Work Area Management	
Work Area Management half-day kick-off workshop	For all Production, Maintenance and Support Area Based Team members as they kick-off their WAM activities
4. Operator Equipment Management	
Operator Equipment Management half-day kick-off workshops X 7	For all Area Based Team members as they kick-off each step of their OEM Activities – Step 1, 2, 3, 4, 5, 6, 7 (12-week cycles)
5. Maintenance Excellence Management	
Maintenance Excellence Leadership Team (MELT) half-day kick-off workshop	For all MELT members as they kick-off the Maintenance Excellence Management Pillar
Micro Maintenance Improvement Team (MIT) half-day kick-off workshop	For all Micro MIT team members as they kick-off their team
6. New Equipment / Product / Area Management	
Macro New Equipment Management (NEM) Team half-day kick-off workshop	For all Macro NEM team members as they kick-off their 12-week cycle
Micro New Equipment Management (NEM) Team half-day kick-off workshop	For all Micro NEM team members as they kick-off their team
Mini Micro New Equipment Management (NEM) Team half-day kick-off workshop	For all Mini Micro NEM team members as they kick-off their team
Macro New Product Management (NPM) Team half-day kick-off workshop	For all Macro NPM team members as they kick-off their 12-week cycle
Micro New Product Management (NPM) Team half-day kick-off workshop	For all Micro NPM team members as they kick-off their team
Mini Micro New Product Management (NPM) Team half-day kick-off workshop	For all Mini Micro NPM team members as they kick-off their team
7. Support Department Improvement	
Support Department Leadership Team (SDLT) half-day kick-off workshop	For all SDLT members as they kick off the Logistics & Support Improvement Pillar
Micro Support Improvement Team (SIT) half-day kick-off workshop	For all Macro SIT team members as they kick off their 12-week cycle
8. Value Stream Management	
Macro Focused Process Improvement Team (FPI) half-day kick-off workshop	For all Macro FPI team members as they kick off their 12-week cycle
Micro Focused Process Improvement Team (FPI) half-day kick-off workshop	For all Micro FPI team members as they kick off their team
9. People & Leadership Development	
People & Leadership Development Leadership Team (PLDLT) half-day kick-off workshop	For all PLDLT members as they kick off People & Leadership Development Pillars
Micro Education & Training Team (E&T) half-day kick-off workshop	For all Micro E&T team members as they kick off their team
Micro People Support Systems Team (PSS) half-day kick-off workshop	For all Micro PSS team members as they kick off their team